

## **HEALTH & WELLBEING PILOT – Additional Information D2N2 Local Enterprise Partnership**

This note provides further information on the potential D2N2 health and wellbeing pilots within the areas of:

- Health, wellbeing and social care workforce supply and development
- Reducing dependency on health-related benefits and support people towards work
- Improving the overall health and wellbeing of the existing local workforce, particularly if this benefits the SME business-base

### **1. Timing and duration**

The intention is to run an open call later in 2017 or early 2018, with a view to awarding contacts in the 2018-19 financial year. It is anticipated that contracts will be for up to 3 years.

### **2. Geographic coverage**

Ideally projects will have relevance across D2N2 in line with the ESIF Core Delivery Principles, particularly Impact and Scale – see <http://www.d2n2lep.org/EUFunding/D2N2-ESIF-Core-Delivery-Principles>.

However, if applicants bring forward more localised projects which inform practice for partners across D2N2 then this is permissible providing they are willing to disseminate good practice with partners and strategic stakeholders.

### **3. ESIF Programmes, Participants and Results**

The current budget is for £2m, with the potential for this to be extended. The Managing Authority for this programme is DWP. This comprises:

<b>Investment Priority</b>	<b>Participants</b>	<b>Results</b>
1.1 Access to Employment for Job-Seekers and Inactive People	Unemployed including long term unemployed Inactive Participants over 50 Participants from ethnic minorities Participants with disabilities Participants without basic skills Participants who live in a single adult household with dependent children	Unemployed participants into employment (including self-employment) on leaving Inactive participants into employment or job search on leaving Participants gaining basic skills Participants with childcare needs receiving childcare support Participants in employment including self-employment 6 months after leaving
1.4 Active Inclusion	Unemployed including long term unemployed Inactive	Participants in education or training on leaving Unemployed participants into

	Participants over 50 Participants from ethnic minorities Participants with disabilities Participants who are offenders or ex-offenders	employment (including self-employment) on leaving Inactive participants into employment or job search on leaving Participants with childcare needs receiving childcare support Participants in employment including self-employment 6 months after leaving
2.1 Enhancing Equal Access to Lifelong Learning	Participants over 50 Participants from ethnic minorities Participants with disabilities Participants without basic skills Participants who live in a single adult household with dependent children	Participants gaining basic skills Participants gaining level 2 or below or a unit of a level 2 or below qualification (excluding basic skills) Participants gaining level 3 or above or a unit of a level 3 or above qualification Employed females gaining improved labour market status

#### 4. Match Funding in the ESF 2014-2020 programme

##### Actual match funding

Actual match funding within the meaning of the European Union (EU) and ESF regulations is in the form of cash payments and staff time. Cash match is the most secure option. Cash match is additional funds put into the same project for which ESF is being claimed.

##### Staff time

It is possible for organisations to identify the costs associated with employees delivering the ESF supported project as potential match funding. In order to be eligible, the staff concerned must be performing duties associated with the ESF project. In audit terms, the easiest way of using staff time as match is to identify and use those staff members who are employed full time in delivering the ESF project. If staff time associated with employees who are not full time on the ESF project are used then time sheets detailing the specific time spent on the ESF project must be maintained.

##### Match funding in kind

The use of in kind funding for match purposes is limited to programme costs

##### Programme costs

Some organisations use the costs of programmes that are delivering similar activities to ESF to match European Programmes e.g. training courses. This can be eligible but should be checked with the Managing Authority before an application is made.

##### Volunteers

Unpaid voluntary work may be eligible as match funding in kind. In addition to the normal rules for match funding, the following conditions will apply:

- Beneficiaries cannot be treated as volunteers during their time on the project.
- Volunteer-time contributions must be calculated using the method and guidance set out.

- Volunteers must be made aware from the beginning that they are helping the project in their own private time and they are not employed on the project.
- Projects will need to show final claim entries for volunteer time. The project management should hold complete, accurate and up-to-date records which show not only the time sheets of volunteers but also a description of their activities. Projects should be able to match the information held to annual reports or final reports when the project ends. If they cannot do this, then the relevant report entries will be not be classed as eligible.
- If any paid employee performs additional duties on a voluntary basis, the costs are not eligible.
- The tasks performed by the volunteer should match the job titles and the notional rates given in the guidance.
- If a volunteer performs a task which is outside the range of the job titles provided, this activity cannot be claimed as match. The Managing Authority will need written evidence to justify technical or specialist rates to be agreed prior to the project making any claims.
- If a volunteer does the same or similar duties as paid staff, the rate allowed for the volunteer will be either the notional rate or the salary rate of the paid employee, whichever is lower.

Previous experience of using volunteer time as match has been that for some organisations the obligations have proved too rigorous. To mitigate this, the use of volunteer time as match must be agreed by the Managing Authority, and follow guidance on estimating the financial value of volunteers.

### **Eligible match for the 2014 -20 ESF programme**

Match funding must meet all comparable ESF eligibility requirements. This is important as auditors will select and test match funds as part of their audit regime. Failure to demonstrate an audit trail for match could lead to financial penalties for the project.

### **Eligibility**

- Match funding must be for activity deemed to be eligible within the Operational Programme
- Match funding must meet the eligibility requirements of each Priority within the Operational Programme
- Any statutory training that must be provided e.g. training employers must provide under health & safety legislation is ineligible.
- Funding for staffing, programmes or activities coming from the EFA, SFA or any other EU source is ineligible as match funding

### **Guidance**

It is the Grant Recipients responsibility to ensure match funding is eligible and further guidance can be found here: <https://www.gov.uk/government/publications/european-structural-and-investment-funds-programme-guidance>

There is also more guidance in the ESF national eligibility rules found here: [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/510300/european\\_social\\_fund\\_national\\_eligibility\\_rules.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/510300/european_social_fund_national_eligibility_rules.pdf)

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